



International Poster
Biennale in Warsaw

REGULATIONS OF THE MAIN COMPETITION 28TH INTER- NATIONAL POSTER BIENNALE IN WARSAW

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28th International Poster Biennale in Warsaw

Organized by:

The Warsaw Academy of Fine Arts

dates: June 24 - September 12, 2023

Since 1966, when its first celebration took place, the aim of the International Poster Biennale in Warsaw has been to present to the general public a review of posters designed by artists from around the world during the period between the previous and current event. This review of the most outstanding achievements in the field of design is selected by means of two competitions.

The organizational structure of the International Poster Biennale in Warsaw includes: Honorary Committee, President, Secretary General, Program Board headed by an Honorary Chairman, an Organizing Committee and the Biennale Office.

The 28th International Poster Biennale in Warsaw includes a **Main Competition** and a **Set Subject Competition**, which are subject to separate regulations.



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office.biennale@asp.waw.pl
www.warsawposterbiennale.com

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REGULATIONS GOVERNING THE MAIN COMPETITION OF THE 28th INTERNATIONAL POSTER BIENNALE IN WARSAW

1. The Main Competition is by nature an open competition.
2. Only adults may participate in the Main Competition.
3. The Main Competition is not limited in terms of subject matter.
4. Artists participating in the Main Competition may take part in the Set Subject Competition, the Regulations governing which constitute a separate document.
5. Posters accepted for the Main Competition will be pre-selected by a Pre-selection Committee composed of outstanding artists, designers and art theorists.
6. Posters selected by the Pre-selection Committee for entry to the final stage of the Main Competition will be submitted for evaluation by the International Jury, which will select the winners of the Main Competition.
7. Artists participating in the Main Competition accept these Regulations along with such additional documents as the Application Form.

TERMS AND CONDITIONS FOR PARTICIPATION IN THE MAIN COMPETITION

1. Posters entered for the Main Competition can be submitted individually, by a tandem of artists, by an artistic group, or as graphic / design / branding studies, etc.
2. Artists may submit for the Main Competition a maximum of 2 posters that were designed no earlier than **February 15th 2021**.
3. Posters submitted for the Main Competition must meet the formal and technical requirements for participation as described by the present Regulations.
4. The following is required regarding entries to the Main Competition:
 - a. posters to be sent in the form of digital files to the Biennale Office no later than **the 15th of March 2023** via the online entry form: <https://warsawposterbiennale.com/submit-your-work>
 - b. only in the case of posters selected by the Pre-selection Committee for the final stage of the Main Competition – delivery of these entered posters either by

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traditional mail or in person – by **April 20th 2023** at the latest, to the Biennale Office at the following address: :

Akademia Sztuk Pięknych w Warszawie
Biuro Międzynarodowego Biennale Plakatu w Warszawie
ul. Krakowskie Przedmieście 5
00-068 Warszawa

The Biennale Office is open from Monday to Friday from 10.00 to 13.00

5. A list of posters qualified by the Pre-selection Committee for entry to the final stage of the Main Competition will be published by **March 25th 2023** on the website: **www.warsawposterbiennale.com**
6. The deadline for accepting poster entries for the Main Competition, i.e. commencement of the selection procedure (provided that other regulations are met) is to be the date on which the Biennale Office takes receipt of digital poster files via the online entry form at: **<http://warsawposterbiennale.com/pl/konkurs-glowny/>**

The date for accepting posters qualified for the final stage of the Main Competition for further proceedings is to be the delivery date, by traditional mail or in person, of printed posters to the above-mentioned address of the Biennale Office (provided all other regulatory requirements are met).

7. The digital versions of entered posters will be used by the Organizer to design its Biennale catalogue (this applies to posters qualified for the final stage of the Main Competition) and for the purposes of promoting the 28th International Poster Biennale in Warsaw and the Organizer (this applies to posters accepted for the Main Competition and qualified for its final stage).
8. In connection with the invasion of the Russian Federation into Ukraine, referring to the recommendations of the state authorities of the Republic of Poland and the Council of the EU, we would like to inform that the works of authors representing the Russian Federation and the Republic of Belarus will not be admitted to the competition and exhibition of the 28th International Poster Biennale.



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FORMAL AND TECHNICAL CONDITIONS OF THE MAIN COMPETITION

1. Each poster submitted for the Main Competition:
 - a. will include a digital version: **1200 pixels on its longer side, format: JPG (highest quality), file size up to 3 mb**
 - b. only in the case of posters qualified by the Pre-selection Committee for the final stage of the Main Competition, artists are required to provide the Biennale Office 2 prints of each submitted poster: **minimum length of the shorter side – 42 cm, maximum length of the longer side – 180 cm.**
2. Artists submitting posters for the Main Competition must complete the Application Form via the on-line link: **<https://warsawposterbiennale.com/submit-your-work>**
3. Artists filling out the Application Form also declare that:
 - a. they have read and accept the Regulations of the Main Competition
 - b. they have designed the entered posters personally and independently; in the case of a poster designed by a team, that the indicated artists produced it personally and jointly.
4. Every poster print delivered to the Biennale Office must have a label attached to the reverse side, in the upper right-hand corner, containing information about the design and its author, including:
 - first name and surname of the Artist or the name of the artistic group / graphic studio, etc.
 - the title of the work in the original language
 - the title of the work in English
 - the date of the poster's creation
 - the poster's dimensions in centimetres (width / height)
 - information about the printing technique used
5. A specimen of the above label will be sent by e-mail to qualified participants.
6. Printouts of posters should not be affixed to a stiff backboard or framed.
7. Poster printouts sent by post should be carefully secured.

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8. The Organizer is not responsible for damage caused during the transport of shipments containing poster printouts.
9. Damaged posters will not be admitted to the final stage of the Main Competition.
10. The posted package containing the printed poster should be marked: **28. MBP w Warszawie: Konkurs Główny**
11. In the case of a poster sent by post from outside Poland, the package should be marked: **PRINTED MATTER. NO COMMERCIAL VALUE. MATERIAŁ DRUKOWANY. NIE POSIADA WARTOŚCI HANDLOWEJ**
12. Shipping costs are to be fully covered by the applicant (s) for the Main Competition
13. Failure to meet the formal and technical requirements of the Main Competition and failure to meet the deadline for submitting an entry will result in the poster not being accepted for the Main Competition.
14. Artists are required to organize, at their own expense, the collection of poster printouts that have failed to meet the formal and technical requirements. If these printouts are not collected by **May 14th 2023**, they will be destroyed upon the decision of a commission.
15. A list of those posters admitted by the Pre-selection Committee to the final stage of the Main Competition will be announced by **March 25th 2023** on the website: **www.warsaw-posterbiennale.com**

QUALIFICATION OF WORKS AND AWARDS

1. The International Jury will award the following prizes in the Main Competition:
 - 1st prize – PLN 20,000
 - 2nd prize – PLN 15,000
 - 3rd prize – PLN 10,000
2. The results of the Main Competition will be officially announced on the opening day of the 28th International Poster Biennale in Warsaw, which will take place on **June 24th 2023** and will be published on the website: **www.warsawposterbiennale.com**
3. The Winners of the Main Competition will be notified of its results by the Organizer via e-mail.



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4. The organizer will award additional funded prizes, including the Józef Mroszczak prizes, awarded by the Rector of the Warsaw Academy of Fine Arts.
5. The value of prizes will be reduced by the income tax due in accordance with the generally applicable regulations.

THE ORGANIZER'S OBLIGATIONS AND PRIVILEGES

1. The Organizer reserves the right not to accept a poster for the Main Competition if it contains content that violates the reputation of the Organizer and/or any third parties or is against the law. On that basis, the Organizer has the right to refuse the Artist's participation in the competition.
2. The Organizer reserves the right to hand over those posters qualified for the final stage of the Main Competition to the Poster Museum in Wilanów and any other museum collections or archives. (Such posters will be forwarded to those institutions in accordance with applicable museum/archival regulations and procedures).
3. The names of those individuals performing the functions of: President, Honorary Chairman of the Program Board, Secretary General, members of the Program Board and the Organizing Committee and the Pre-selection Committee will be published at: **www.warsawposterbiennale.com**.
4. The composition of the International Jury will be announced at: **www.warsawposterbiennale.com**. The Organizer reserves the right to make changes to the composition of the Jury after this has been announced for reasons beyond the Organizer's control.
5. The organizer undertakes to print a paper version of the catalogue celebrating both competitions.

PERSONAL DATA

1. The administrator of artists' personal data is the Warsaw Academy of Fine Arts, ul. Krakowskie Przedmieście 5, 00-068 Warszawa.
2. The personal data security inspector can be contacted via the e-mail address: iodo@asp.waw.pl.
3. The purpose of processing personal data is to enable participation in the Main Competition of the 28th International Poster Biennale in Warsaw – pursuant to Article 6, paragraph 1,



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letter a) of the GDPR (General Data Protection Regulation), i.e. on the basis of consent granted by the person said personal data concerns. Personal data will be used in the following way: the first and last name will be used to label the submitted work. Other data collected in the application (contact information such as phone number, mailing address) will not be made public, but will be used for the organization and conduct of the 28th International Poster Biennale in Warsaw and to contact participants of the event. Contact information will not be made public or transferred to third parties, unless required by law.

4. The personal data of the competition's participants will be jointly administered by the co-organizers of the International Poster Biennale in Warsaw: the Poster Museum in Wilanów and the Association of Applied Graphic Designers (STGU). Personal data may be additionally made available to institutions authorized by law (i.e. public authorities and entities performing public tasks or acting on behalf of public authorities, to the extent and for purposes ensuing from legal provisions). Personal data will not be disclosed to other entities.
5. Personal data will be stored for the period necessary to achieve the goals indicated in point 3 above, i.e. for a period of up to 3 years from the date on which the competition results are announced.
6. The following rights apply in connection with the processing of personal data: the right to access one's personal data, the right to rectify it, delete it or limit its processing, the right to object to its processing and the right to transfer such data. The above rights can be exercised by contacting the personal data security inspector in the manner specified in point 2 above.

The scope of said rights and the situations in which they can be exercised are defined by law. The possibility of using some of said rights may be, inter alia, dependent on the legal basis, the purpose or method of their processing.

Due to the need to protect the personal data of the person exercising said rights, that person's correct identification is necessary. Therefore, the Academy may request authentication of the identity of the person requesting information.

7. To the extent that consent has been given for the processing of personal data, such consent may legally be withdrawn. Withdrawal of said consent does not affect the lawfulness of that processing which has been performed on the basis of consent prior to its withdrawal.

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8. If it is found that the processing of personal data violates the provisions of the applicable law, a complaint may be lodged with the supervisory body, i.e. the Chairman of the Personal Data Protection Office.
9. The provision of personal data is voluntary, but necessary in order to participate in the competition. Failure to provide personal data will result in it being impossible to participate in the competition.
10. The Academy will not make automated decisions with regard to the personal data provided. Moreover, the Academy does not plan to forward personal data to entities outside the EEA (European Economic Area).

USE OF SUBMITTED MATERIALS

1. Applicants entering posters declare that they independently designed the posters (hereafter referred to as the Works) referred to in the Application Form.
2. Applicants declare that:
 - a. they own the personal and property copyrights to the submitted Works and that these rights are not in any way restricted or encumbered by the rights of third parties and that the Works do not infringe any rights of third parties.
 - b. they have not granted an exclusive license to use the Works
 - c. they have the exclusive right to grant license for the disposal of and use of the Works
 - d. the rights and licenses referred to below include all rights and licenses necessary for use of the Works in the scope specified below.
3. In the event of a third party filing claims against the Organizers resulting from infringement of that party's rights, the applicant is required to:
 - a. appear in court (in the event of a judicial investigation) and take any necessary steps to release the Organizer from being required to participate in the case
 - b. fully satisfy said claims and thus release the Organizer from the obligation to pay compensation in this respect



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4. The Artist grants the Organizer a non-exclusive, territorially unlimited free license for an undefined period of time to use the submitted Work(s).
5. The above-mentioned granted license to use the Work(s) begins on the date the Organizer accepts the Work(s) for entry in the Competition.
6. The above-mentioned license to use the Work(s) covers the following scope:
 - a. publication of the Work(s) in a manner other than that specified in point 2 – public performance, exhibition, display, reproduction, broadcasting and rebroadcasting, and making the Work publicly available so that anyone can access it at a place and time chosen by them, including data communication networks
 - b. the recording and duplication of the work – the production of an unlimited number of copies of the work using a specific technique, including printing, reprographic, magnetic recording and digital technology
 - c. saving the work on computer memory
 - d. placing a copy of the Work(s) and an image of the Work(s) on the market in a fixed form, and in particular, the Organizer may reproduce the work in printed and electronic versions of the catalogue, leaflets, promotional materials, exhibition literature, and publish the same on the Internet and on social networks
 - e. producing any number of printed copies of the work
7. By submitting posters to the Competition, artists agree to their free publication on the website <https://warsawposterbiennale.com/pl/>, on social networks, in printed and electronic versions of the catalogue, leaflets, promotional materials, and materials concerning the exhibition, along with the first names and surnames of the artists and a description of the Work(s).
8. By submitting posters to the Competition, Artists permit the Organizer to exercise derivative rights to the Works, in particular for the purposes of publishing them on the website <https://warsawposterbiennale.com/pl/>, on social networks, developing printed and electronic versions of the catalogue, leaflets, promotional materials, and materials concerning the exhibition.

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9. The Organizer is entitled to grant sub-licenses to other entities – within the scope mentioned above – for the use of the Work(s) (submitted posters and their digital documentation).
10. By submitting Work(s) to the competition, Applicants declare that they own the property rights to the submitted digital versions of the Work(s) and grant the Organizer free, non-exclusive license for an undefined period to use them under the same conditions as the Work(s).
11. Disputes may be settled by Polish courts according to the Polish jurisdiction in force in the European Union.
12. Submission of a work for the Competition also constitutes consent to participation in the 28th International Poster Biennale in Warsaw and indicates acceptance of the conditions contained in the Regulations.



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